

Registration

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM. Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the “My forms” tab and change the display language in the upper right corner of the screen.

The application form including all required documents must be submitted before **05 October 2022 at 16:00**.

It is important to carefully read the program rules ([programme web page](#)), the Common General Rules ([RGC](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Make sure you are using the correct form for the program you have chosen. If you make a mistake, you will have to abandon the application and start a new one.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet E-portfolio for complete presentation instructions.

It is recommended that you validate the contents of your form well in advance of the deadline to allow you to make any necessary corrections. The « Validate Form » button is located at the bottom of the « Signature and Submission » section.

In all sections of the form with a Save button, it is important to save the information on the page before clicking the Validate Page button.

POUR
INFORMATION
SEULEMENT

Name:

File number: 323983

Applicant

IDENTIFICATION

The information below is from the **My profile** section (main menu) but the user may modify his/her first and last names. If you would like to make changes, please send an e-mail to: **correction.sc@frq.gouv.qc.ca**. Include the e-mail address that is linked to your user account and the information you would like to change.

Last name

First name

CONTACT INFORMATION

The information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, please edit it on the **My Profile** page (for the **Address Type** field, you must select **Primary Affiliation Address**).

Adress:

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-mail:

Name:

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Pre-eligibility

I certify that I have not received any university credits for at least 5 years.

I certify that, at the competition deadline, I will have one of the following statuses:

A) I have a Régie d'assurance maladie du Québec (RAMQ) card that is valid at the competition deadline or proof of application for a RAMQ card and that the card will be valid at the competition deadline;

OR

B) I have been enrolled at a Québec university for at least 2 full-time semesters (or equivalent) during the 3 semesters prior to the competition deadline. The current semester is not included in the calculation.

I have read the rules of the program in which I am applying.

I obtained a grade point average of 3.7 or higher (or equivalent) for my undergraduate studies. If my basis for admission to the master's program is a Bachelor of Laws (LLB), I obtained a grade point average of 3.55 or higher (or equivalent) for my undergraduate studies. For Université de Montréal and McGill University law faculty graduates, a grade point average of 3.4 is required.

Canadian residency status

Are you currently domiciled in Québec within the meaning of the Québec Health Insurance Act?

Yes No

Since when have you lived in Québec? If you have always lived in Québec, enter your date of birth.

If you answered Yes to the question "Are you currently domiciled in Québec within the meaning of the Québec Health Insurance Act?", you must attach a copy of your health insurance card (RAMQ card) that is valid at the competition deadline or proof that you have applied for a RAMQ card and that the card will be valid at the competition deadline.

The document must be a maximum of 5 pages, be clearly legible and be in PDF format.

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Program / Host organization

Study program related to the current application.

Degree sought

Specialisation

Discipline

Date of first registration in the program for which you are requesting the scholarship (year/month)

Expected date of program completion (year/month)

***Is it a direct-entry program (bachelor's to doctorate)?** Yes No

Student permanent code issued by Province of Québec government authorities

Last name Principal Director's

First name Principal Director's

Department (princ. dir.)

Home institution (princ. dir.)

Last name of the co-director, if applicable

First name of the co-director, if applicable

Department (co-dir.)

Home institution (co-dir.)

Identify the location where the research or training related to the current funding application will take place. The institution and the university may be the same.

***Institution**

***University**

Department / Administrative Unit / School / Campus / CCTT

City

Country

Describe the master's study program: its objectives, its duration, the number of credits dedicated to courses and the number of research credits. Indicate whether it is sanctioned by a thesis, an essay or other.

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Description

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Training environment

Full name of the study program

Web page address of the study program

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Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Only if your application is written in English, complete the field hereunder.

Title in English

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities take place.

Field of application

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

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University record

List of university studies

Indicate completed, uncompleted, and current university studies, if any. If you are registered in many institutions for a given program, indicate the one delivering the degree.

Note: If your grade point average cannot be formatted as a number or if you have no grade yet, please enter 999 in the appropriate field.




(The list is empty)

Official transcripts

All your university transcripts must be attached to the application, whether the studies were completed or not. Only official transcripts are accepted. Please refer to the program rules to learn about FRQ's requirements for transcripts.

Transcripts from institutions outside North America must be accompanied by a letter explaining the grading system used by the institution in question.

Transcripts in a language other than French or English must be accompanied by a professional translation certified as a true copy of the original.

The transcripts and, if necessary, the letter explaining the grading system must be scanned and combined in a single PDF document (maximum 50 pages). They must be in vertical (portrait) orientation and arranged in chronological order starting with the most recent. Your PDF document must not be read protected or have any special configuration such as:  Signets  Pièce jointe  Paramètres de sécurité

If you are unable to provide one or more transcripts, please refer to the program rules to learn what documents you must include. Any such documents must be attached in this section.

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Recognitions

Scholarships, distinctions and awards

List any scholarships, distinctions and awards received. For awards not accompanied by a cash prize, enter “0” in the Amount box. All amounts must be in Canadian dollars (CAD).

If the funding source is not listed, select Other and then indicate the organization under « Other funding source ».

List of scholarships and prizes obtained: click as many times as you have items to add

(The list is empty)

Describe the scholarships, awards and distinctions received (details of the terms for awarding scholarships and awards).

Description

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Integrated presentation of academic background

You must present your background in an integrated manner, establishing links between your experiences and interests on the one hand, and your career and education choices on the other. This section must provide the evaluation committee with a good understanding of your background.

A 1-page PDF document is allowed.

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Interruption or slowing down of research

This section allows you to identify, if applicable, circumstances that may have slowed down or delayed your studies or research activities (work, part-time studies, parental leave, family obligations, illness, disability, etc.).

The description should include the reasons and start and end dates of the interruptions or slowdown periods and their impact, where applicable (e.g., on publications, participation in research projects, travel outside Québec, etc.).

In order to properly complete the field relating to the impacts of COVID, if applicable, consult the document « [Considering the impacts of the COVID-19 pandemic in the evaluation](#) ».

**Circumstances specifically related to the
COVID-19 pandemic**

**Other circumstances (not related to the
pandemic)**

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Relevant experience and achievements

Starting with the most recent, list and describe the experience and achievements that have helped you develop your interest in and potential for research.

Relevant experience

Experience includes, among other things, teaching, mentoring, assistantships and participation in research projects or internships. Be careful to distinguish between compulsory research training internships that are part of the academic curriculum of the study program and optional or self-initiated internships. Also identify the person who supervised the research internship or project, and the start and end dates of each activity.

Scientific achievements

Scientific achievements include, among other things, conferences, presentations and publications. If you are in a research-creation-related field, you should also list the main works and performances you have produced in a research-creation or creation process.

Guidelines for presenting publications :

List the publications in the following order, starting with the most recent and by category: article with peer review committee (RAC), article without peer review committee (RSC), book chapter, contribution to a collective work, publishing of a collective book or work (COC), book or monograph (LIV), publication in conference proceedings (CAC), research report or opinion for the government (GRA), non-technical article for the general public (TVU - including Wikipedia-type online contributions), oral communications (COM - posters, presentations, etc.)

Clearly identify each category and present the complete reference of the publications without omitting the year of publication, the number of pages, the status of the publication for those not yet published (submitted, accepted or in press). In the case of multiple authors, identify the name of the first author in bold.

Submitted articles are only considered if accompanied by a copy of the acknowledgement of receipt from the publisher. Articles accepted for publication must be accompanied by a notice from the publisher. Acknowledgements of receipt are not required for articles that are already published. For submitted articles, you must attach all acknowledgements of receipt and notices in a single document, in the Other documents section, Type of document = "submitted and accepted articles – proof". Articles in preparation are not considered if they have not been submitted.

Works and performances. References must be complete and include the title of the work or performance, a brief description, the year and location of the first presentation. In the case of a co-creation, identify the name of the lead creator in bold.

Other achievements (professional, social, etc.)

Present any other experience or achievements that demonstrate your engagement in an academic or non-academic setting.

A 2-page PDF document is allowed.

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Proposed research

Provide a clear and coherent description of the proposed research: objectives, originality, time frame, etc. Specify the relevance of the methodology and conceptual framework and, if applicable, list efforts to consider equity, diversity and inclusion (EDI) in the context of the project, and/or its potential contribution to societal issues, in particular those set out in the United Nations Sustainable Development Goals (SDG). If this does not apply to the project, briefly justify this.

A 1-page PDF document is allowed.

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Bibliography

List the references of sources used in the project description. Do not include any other information in this section (maximum 10 references).

A 1-page PDF document is allowed.

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Supervision

Last name Principal Director's

First name Principal Director's

Department (princ. dir.)

Home institution (princ. dir.)

Last name of the co-director, if applicable

First name of the co-director, if applicable

Department (codir.)

Home institution (codir.)

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Ethics

Indicate if your research Project involves:

***Check your choice**

- Participation of human beings.
- The use of human biological material (parts, products, tissue, cells, genetic materials, derived from a living or dead individual).
- Assisted procreation activities or the use of human embryos derived therefrom, within the meaning of the Act respecting clinical and research activities relating to assisted procreation (CQLR c. A-5.01).
- The use of administrative, scientific or descriptive data from human participants.
- Use of experimental animals, or animal parts, products or tissue.
- None of the above.

Consideration of gender and sex

This section will not be available to the evaluation committees. If the information requested here is relevant to the evaluation of the funding application or required by the program, it should be repeated elsewhere in the funding application.

***Indicate whether the research involves gender or sex-based analysis (see article 5.5 of the Common General Rules for more information):**

- Yes, the notion of gender (sociocultural aspects) is taken into account.
- Yes, the notion of sex (biological aspects) is taken into account.
- No, the research does not take into account the notion of gender or sex.

Describe how the research takes into account the notion of gender or sex, if it does not, explain why.

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Partnerships

The Fonds offers a number of awards in collaboration with partners.

To be considered for an award in partnership, you must select one or more partnership agreements among those available. The choices you make in no way affect your application to the regular program. Indicate the order of priority in which you would like your choices to be considered. If you only select one, indicate the priority as 1.

By choosing to be considered for an award in partnership, you agree that the partner communicates with you for activities related to the award.

[Click here](#) for a detailed list of partnership agreements that may correspond to the program in which you are applying. You can refer to the program rules for more details.

If no partnership agreements correspond to your application, select “None”.

List of the selected partnership agreements

(The list is empty)

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Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet electronic portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

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Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following:

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or any funding obtained (documents or further details required by the Fonds, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I have entered.
2. The Co-Investigators named in my application as taking part in the research project or program and other project collaborators, if applicable, have confirmed their desire to participate in the research project or program and I **have obtained their authorization to provide their personal and confidential information**.
3. I have read and agree to comply with the obligations set out in the *Common General Rules* of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the FRQ’s *open access policy* for the dissemination of research, as they are updated periodically (see the « DOCUMENTS » tab), and to comply with all terms and conditions set out in the *Program rules* to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
4. I have read and agree to comply with the standards of ethics and integrity of the FRQ, including those set out in the *Politique d’éthique et d’intégrité* (see the « DOCUMENTS » tab), as updated periodically, taking into account any adaptations applicable in Québec and the ensuing obligations, and to subscribe to the best practices in my area of research.
5. I have read and agree to comply with the provisions of the *Policy for the Responsible Conduct of Research* of the FRQ (see the « DOCUMENTS » tab), as updated periodically, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
6. I am not currently eligible to receive funding from a Canadian or international public funding agency as the result of a **substantiated breach of responsible conduct of research**.
7. I shall immediately advise the Fonds to which I am submitting this application should I become ineligible to apply for funding or receive funding from a Canadian or international public funding agency as the result of a **substantiated breach of responsible conduct of research**. The continuation of any FRQ funding may be subject to review by the FRQ Responsible Conduct of Research Committee.
8. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of an application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of administrative penalty related to the privileges granted by the FRQ.

AUTHORIZATION REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The information entered on the funding application forms, and all other forms relating to the management of any funding, shall be treated confidentially and in accordance with the Act respecting Access to Documents Held by Public Bodies and Protection of Personal Information (CQLR c A-2.1, hereinafter the Act), as well as with the *Statement regarding the protection of personal and confidential information* (see the « DOCUMENTS » tab, hereinafter the Statement).

- **I have read the Statement** and authorize the Fonds to keep, use and release all the personal and scientific information contained in my personal file, in accordance with the terms set out in the *Statement* and the Act, and on the condition that the individuals authorized to access my personal information undertake to treat it confidentially.

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Identification

**You must agree with the commitments
and authorization.**

- Yes
 No